

## Board Summary Report

Title	<b>COVID-19 Pandemic Update</b>
Submitted by	JC Legault Board President Janice Dewland Director Operations – A/ Exec. Director
Date of update	December 21, and 22 2020

### Summary of Critical Points

This report provides a weekly summary regarding the impact and response to the COVID-19 Pandemic, and more frequently as required, and focuses on the following topics:

- Updates from meeting held on December 21 and 22 2020
- Health and Wellbeing
- Trends related to people supported
- Trends related to human resources
- Financial impacts
- Challenges and responses

### Overall Trends this week

Ontario’s state of emergency has ended to January 20<sup>th</sup> 2021.

The province has put the southern Ontario Region in lockdown for 28 days starting Dec 26.

Covid outbreaks declared at 2 CLOC locations – Killdeer ( 4 clients and 7 staff with positive results, 2 staff waiting on results ) and Holcan ( 1 Staff with positive results)

### COVID-19 Cases

To date; 52 people served have been tested, with 9 positive and 43 negative results; 114 staff have been tested with 12 positive and 98 negative results and 4 outstanding; 14 people in program locations have been tested, all with negative results.

See tracking spreadsheet for updated data and details.

## Communication

Weekly communication is continuing.

New communique will go out with recent Lockdown information as well as reminder for reporting illness and testing. Information Memo will also be sent to families regarding outbreaks, lockdown and holiday closure

Additional communique has gone out regarding the \$3.00 announcement letting people know that we acknowledge it, and are waiting for further information.

A communique have been given to employees regarding *“New Congregate Care Enhanced Precautions as per MCCSS”* have gone out November 9. A letter is also sent to families.

## Impacts on Employees

Presently the outbreaks at Killdeer and Holcan result in 11 staff that are away from work due to positive results, waiting for results and or in confinement. The coverage and scheduling of staffing of residences at this point is manageable and presents no risk to the operation of the residences.

Some employees returning from COVID related absences, which is helping the management of staffing.

A “Staff” virtual meeting was held on December 4.

## Impacts on People Supported

We continue to educate and develop safety plans around community participation and visits as things have opened up. More people are requesting family visits. Some must be denied to symptoms and circumstances, which can result in difficulty for families, persons supported and management dealing with specific cases.

Day services remain closed. Developing plans regarding how day services will operate in the future.

Inventory of PPE is stable, with an adequate supply of materials on hand. We have received a large supply of face shields, as it is anticipated they will be mandatory in the near future.

A “family” virtual meeting was held on December 8.

## Human Resources Update

Employee work schedules have been extended to February 5th.

Starting In person First Aid and NVCI (Non Violent Crisis Intervention) with COVID protocols.

Virtual interviews are happening for direct support positions. New Supervisor Rachel Taylor started November 30<sup>th</sup> and two more supervisors will start in the new year.

### Finance

The MCCSS pandemic pay report has been submitted. We have started paying staff the \$3/hr for hours worked retroactive to Oct 1<sup>st</sup>

We have submitted the CRRF (COVID Residential Relief Fund) and final report for pandemic on September 3<sup>rd</sup>. We have not received a response; will likely get a response closer to the end of January.

### Systems Updates

No updates this report.

### Serious Occurrences

4 SOR's submitted to the Ministry regarding COVID-19 positive results for people supported